

Agenda Item 8

Item 8: SASIG Work Programme 2016 - Updated 24 February 2016

Work programme highlighting priority areas and recognising that noise, environment and airspace are key issues.

2016 focus on SASIG engaging with Transport Select Committee Chair, the APPG on aviation, senior government officials and Members of Parliament with airports within their constituencies.

Date	Activity	Action Required	Priority (Low/Medium/High/Top)	Current Status
Spring/Summer 2015	Airports Commission responses to final consultation on short-listed options published	Brief to membership based on a summary of responses from stakeholders	Medium	Review if still required
April 2015	UK Civil Aviation Authority (CAA) target date for all resource reduction commitments.	Notify membership	Low	Not actioned*
April 2015	CAA best practice guide on gate-to-gate procedures published.	Notify membership	Low	Not actioned*
June 2015	Completion date for second CAA climate change adaptation report	Brief to SASIG membership	High	Advise Chair of recommended action
June/July 2015	CAA supporting UK government engagement in development of a local market based measure for carbon emissions, through the International Civil Aviation Organisation (ICAO)	Notify membership	Low	Not actioned*
Summer 2015	Airports Commission final report	Respond to final report. Resource conference for local authority representatives considering impact of final report.	Top	Report published 1 July 2015; SASIG response completed and sent out
Summer 2015	CAA final noise monitoring report published	Brief to SASIG membership. Use in continuing conversations around representation.	Top	Discuss at Technical Officer Group Meeting; advise Chair of recommended action
Summer 2015	CAA review of emerging research on the link between aviation noise and health published	Brief to SASIG membership. Use in continuing conversations around representation.	Top	Advise Chair of recommended action
Summer 2015	Airspace re-design consultations	Response to DfT re. airspace	High	Review if still required and advise Chair of recommended action
Summer 2015	CAA first annual review of portal	Review portal and report to CAA and brief to SASIG membership	Low	Not actioned*
Summer 2015	CAA review of aviation sector's progress in meeting carbon targets, second annual assessment.	Brief to SASIG membership. Use in continuing conversations around representation.	High	Advise Chair of recommended action
October 2015	Seek meeting with Aviation Minister	Chair to write seeking meeting for a delegation from SASIG	Top	Actioned. Meeting date to be arranged for early March.
Late 2015	ICAO's Committee on Aviation Environmental Protection (CAEP) due to publish proposals on CO2 and particulate standards	Notify membership	High	Awaited. Investigate whether published as yet.
December 2015	UK Government announcement of its conclusions on South East Capacity Issues	Brief to SASIG membership; issue press notice	Top	Announcement delayed until 2016 (Summer?)
December 2015	CAA decision on first portion of UK 'free route' airspace.	Brief to SASIG membership. Continue conversation with CAA about SASIG membership issues.	Medium	Awaited
December 2015	CAA enabling regulations for enhanced airspace allocation and flight planning published	Brief to SASIG membership. Continue conversation with CAA about SASIG membership issues.	High	Awaited

Notes: *Period when no SASIG Secretariat

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Ongoing SASIG representation, information provision and project-based work

Date	Activity	Action Required	Current Status	Priority (High/Medium/Low)
4 March and 8 July 2016,	Administrating SASIG meetings	Arrange and resource two meetings as listed. (Arranged in conjunction with the Local Government Association).	Last meeting held 31st July	Top
Approximately 3 weeks in advance of SASIG meetings	Administrating CAG meetings	Arrange next meetings and prepare agenda/papers	Initiated	Top
Ongoing	Collating evidence for arranging, administering and facilitating meetings	Officer Task Group/Northpoint to action	To be actioned after 6 Nov Meeting	Top
Ongoing	Increasing SASIG income	Continue networking with representatives of local authorities, and other influential figures to secure new SASIG membership	To be actioned ater 6 Nov meeting	High
Ongoing	Representation/raising the profile of SASIG work	Undertaking active external representation such as Members seminars and giving presentations to other groups.	To be actioned after 6 Nov Meeting	High
Ongoing	Consultations and evidence	Responding to relevant consultations	Ongoing	Top
Ongoing	Information provision	Ensure publication of monthly SASIG bulletin featuring aviation-related news updates	Actioned	Top
		Identify from government publications, technical literature, media etc. any current aviation issues to contribute to the group, presenting an appropriate policy.	Initiated	Top
By End 2015	Maintaining SASIG legacy	Transition website to new server	Exploring options	High
Ongoing	Maintaining SASIG legacy	Continue to update, administrate and maintain SASIG website.	To be actioned after 6 Nov Meeting	High
March 2016	Accountability monitoring	Issue invoices for 2015/16	Actioned	Top
		Establish revised budget for 2015/16	To be signed off by CAG	High
		Report on expenditure/maintain accounts	Ongoing	Medium
		Produce 2015/2016 annual report for the LGA.	Spring 2016	High
Jan-16	Establish future research programme	Paper to 6 November meeting	To be actioned after 6 Nov Meeting	High
Ongoing	Exploring funding opportunities	Approach other organisations such as Airports, LEPs and other potential partners to explore further funding opportunities.	To be actioned as resources allow	Medium
Ongoing	Representation/raising the profile of SASIG work	Network with members of the Local Government Association Boards (LGA).	Ongoing	Low
		Ensure representation at external groups and stakeholder meetings such as Environmental Protection UK, Department for Transport Advisory Board and others.	Contact to be made post 6 Nov meeting	High
		Progress discussions with relevant APPG's about potential inquiries on SASIG high priority issues	To be actioned after 6 Nov Meeting	Medium
		Develop strategy to raise SASIG profile as key aviation stakeholder	Paper to 6 November	High
		Adopt moer active approach to media/MP briefing	To be actioned after 6 Nov Meeting	Medium
Ongoing	Maintaining SASIG legacy	Continue to archive SASIG material	Ongoing	Low