



STRATEGIC AVIATION SPECIAL INTEREST GROUP
of the Local Government Association

ITEM 6: NOTES OF THE CHAIRMAN'S ADVISORY GROUP (CAG) MEETING HELD FRIDAY 5 NOVEMBER 2010

Attendees: Cllr Jamie Macrae - SASIG Chairman (Cheshire East Council)
* Cllr Ian Lake - SASIG Vice-Chairman (Surrey CC)
Cllr Alan Jones (Tandridge DC)
Cllr Nigel Shaw (Broadland DC, & Norfolk CC)
Steve Bailes (Hertfordshire CC)
Rob Gibson (LB Hounslow)
Anna Mahoney - SASIG Director
David Joseph - SASIG Policy Officer

Apologies: Cllr Jackie Cheetham - SASIG Vice-Chairman (Uttlesford DC)

* Cllr Lake was called to an urgent meeting and was therefore only able to partake of a brief discussion of the SASIG Finance Report.

Item 1: Apologies for absence

1 Apologies from Cllr Jackie Cheetham - SASIG Vice-Chairman (Uttlesford DC) were noted.

Item 2: Notes of the Chairman's Advisory Group (CAG) meeting held Friday 30 July 2010

Action Items

- 2 The SASIG Chairman will write to Cllr Angus Ross, Wokingham BC, thanking him for his input to and support for SASIG.
- 3 All parties – the SASIG office team and the full SASIG membership – to take every opportunity available to promote the group and encourage additional authorities to join.
- 4 SASIG to write to Philip Hammond, Secretary of State for Transport, and Theresa Villiers, Aviation Minister, setting out the importance of the Local Authority perspective being taken onboard in the current development of aviation policy, and SASIG's role in assisting that.
- 5 Two outstanding 2009/10 membership subscriptions have yet to be recovered.
- 6 All opportunities are to be used to gain further authorities in membership.
- 7 The importance of SASIG continuing to perform its functions – influencing policy, Local Authority representation, information provision and coordination - during these uncertain times of disjointed policy and financial re-evaluation to be promoted as widely as possible.

Item 3: National Aviation Policy Update

- 8 CAG commented on and noted the report.

Action Item

- 9 That the group take active involvement in the preparation of and consultation on the Government's review of national policy for aviation over the course of 2011-2013 supporting the SASIG office team in making sure that a Local Authority perspective is taken on board in its development.

Item 4: SASIG Finance Report – 2010/11 Outlook & 2011/12 Proposed Budget.

Decisions

- 10 CAG agreed to propose subscription rates for 2011/12 to SASIG, to be presented again for approval in the New Year.
- 11 CAG agreed that a prompt payment reduction should be applied to those Authorities paying in April 2011 for the 2011/12 year.
- 12 CAG agreed a 5% increase on 2010/11 subscriptions should be applied to those Authorities paying after April 2011 for the 2011/12 year.
- 13 CAG agreed to propose 2011/12 budget estimates to SASIG, to be presented again for approval in the New Year.
- 14 CAG agreed the need for the group to acquire income from both new member Authorities, as well as sources other than the membership. Suggestions for other sources were: hosting a conference, considering how to sell the Bulletin information, and adding 'banners' to the SASIG website.
- 15 CAG agreed that an internship be advertised to assist the group with income-generation.

Action Item

- 16 Source further income from both new member Authorities and other sources.
- 17 The SASIG membership to be assisted in their conversations about the work of the group, and attraction of new member Authorities, by the production of a briefing note setting out the headline issues for the group.

Dates for future meetings to be announced once confirmed.

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